

London Borough of Harrow

KEY DECISION SCHEDULE (FEBRUARY 2016 - APRIL 2016)

MONTH: February

The following is a list of Key Decisions which the Authority proposes to take at the above Cabinet meeting. The list may change over the next few weeks. A further notice, by way of the Cabinet agenda, will be published no less than 5 clear days before the date of the Cabinet meeting, showing the final list of Key Decisions to be considered at that meeting.

A Key Decision is a decision by the Executive which is likely to:

- (i) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effects on communities living or working in an area of two or more wards or electoral divisions of the Borough.

A decision is significant for the purposes of (i) above if it involves expenditure or the making of savings of an amount in excess of £1m for capital expenditure or £500,000 for revenue expenditure or, where expenditure or savings are less than the amounts specified above, they constitute more than 50% of the budget attributable to the service in question.

Decisions which the Cabinet intends to make in private

The Cabinet hereby gives notice that it may meet in private after its public meeting to consider reports which contain confidential information. The private meeting of the Cabinet is open only to Members of the Cabinet, other Councillors and Council officers.

Reports relating to decisions which the Cabinet will take at its private meeting are indicated in the list of Key Decisions below with the reasons for the decision being made in private where appropriate. The Schedule also contains non-Key Decisions which involve Cabinet having to meet in private. Any person is able to make representations to the Cabinet if he/she believes the decision should instead be made in the public Cabinet meeting. If you want to make such representations please contact Democratic & Electoral Services. You will then be sent a response in reply to your representations. Both your representations and the Cabinet's/Leader's response will be published on the Council's website <http://www.harrow.gov.uk/www2/mgListPlans.aspx> at least 5 clear days before the Cabinet meeting.

The Cabinet/Leader will be considering a report prepared by the relevant Directorate. The report together with any other documents (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by Cabinet/Leader from Daksha Ghelani, Senior Democratic Services Officer, on 020 8424 1881 or by contacting daksha.ghelani@harrow.gov.uk or by writing to Democratic & Electoral Services, Harrow Council, Civic Centre PO Box 2, Station Road, Harrow, HA1 2UH or on the Council's website. Copies may be requested but a fee will be payable. Reports to be considered at the Cabinet's public meeting will be available on the Council's website 5 clear days before the meeting.

The KDS looks 3 meetings ahead and will be published 28 clear days before the Decision Date / Period of Decision.

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
FEBRUARY 2016						
Corporate Plan	To recommend to Council the Council's Policy Framework and key programmes of work for 2016 – 2019	Cabinet	18 February 2016	Councillors David Perry and Kiran Ramchandani Tom Whiting, Corporate Director of Resources & Commercial rachel.gapp@harrow.gov.uk Tel: 020 8416 8774	Open	Agenda Report and any related appendices: Equality Impact Assessment Consultation: A timetable setting out the process for how Members and officers can engage with the production of the Corporate Plan was agreed with the Portfolio Holder
Final Revenue Budget 2016/17 and Medium Term Financial Strategy 2016/17 to 2019/20	To recommend to Council: <ul style="list-style-type: none"> the proposed revenue budget 2016/17 and the Medium 	Cabinet	18 February 2016	Councillor Sachin Shah Dawn Calvert, Director of Finance sharon.daniels@harrow.gov.uk	Open	Agenda Report and any related appendices Consultation: None

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	<p>Term Financial Strategy 2016/17 to 2019/20 to enable the Council Tax to be set</p> <ul style="list-style-type: none"> • the members' allowance scheme 2016/17 • the 2016/17 pay policy statement • the 2016/17 schools budget 			Tel: 020 020 8424 1332		
Savings for the Resources and Commercial Directorate for 2016/17 to 2018/19	This report will accompany the MTFS report to outline in more detail the savings put forward for Member approval in that report for the Resources and Commercial	Cabinet	18 February 2016	<p>Councillors Sue Anderson, David Perry, Varsha Parmar and Kiran Ramchandani</p> <p>Tom Whiting, Corporate Director of Resources & Commercial</p>	Open	Agenda Report and any related appendices: This document refers to the main Budget paper so all enclosures will relate to that report

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	Directorate			alex.dewsnap@harrow.gov.uk Tel: 020 8416 8250		Consultation: The nature of the savings within the report did not need to be consulted upon publicly. All savings affecting staffing levels will be consulted upon with staff and the Trades Unions
People Services, MTFS Implementation Plan	Cabinet is requested to note the People Services MTFS Implementation Plan	Cabinet	18 February 2016	Councillors Simon Brown, Varsha Parmar and Anne Whitehead Chris Spencer, Corporate Director, People chris.spencer@harrow.gov.uk Tel: 020 8424 1356	Open	Agenda Report and any related appendices Consultation: Consultation will be undertaken on specific proposals as required

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Housing Revenue Account Budget 2016-17 and Medium Term Financial Strategy 2016-17 to 2019-20	Recommend to Council the budget for 2016/17 and the Medium Term Financial Strategy 2016/17 to 2019/20	Cabinet	18 February 2016	Councillors Glen Hearnden and Sachin Shah Dawn Calvert, Director of Finance Lynne Pennington, Divisional Director of Housing dave.roberts@harrow.gov.uk Tel: 020 8420 9678	Open	Agenda Report and any related appendices Consultation: Consultation with HFTRA in November 2015, TLRCF October 2015 and February 2016
Revenue and Capital Monitoring for Quarter 3 as at 31 December 2015	To note the revenue and capital forecast position as at Quarter 3 To approve virements To approve increases in the capital programme delegated to Cabinet	Cabinet	18 February 2016	Councillor Sachin Shah Dawn Calvert, Director of Finance steve.tingle@harrow.gov.uk Tel: 020 8420 9384	Open	Agenda Report and any related appendices Consultation: None

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Capital Programme 2016/17 to 2019/20	To recommend to council for approval the Capital Programme 2016/17 to 2019/20	Cabinet	18 February 2016	Councillor Sachin Shah Dawn Calvert, Director of Finance steve.tingle@harro w.gov.uk Tel: 020 8420 9384	Open	Agenda report and any related appendices Consultation: None
Treasury Management Strategy Statement including Prudential Indicators, Minimum Revenue Provision Policy Statement and Annual Investment Strategy for 2016/17	To recommend to Council that they approve the Treasury Management Strategy Statement for 2016/17 including: <ul style="list-style-type: none"> • The Prudential Indicators for 2016/17; • Minimum Revenue Provision Policy Statement for 	Cabinet	18 February 2016	Councillor Sachin Shah Dawn Calvert, Director of Finance ian.talbot@harrow. gov.uk Tel: 020 8424 1450	Open	Agenda Report and any related appendices Consultation: Relevant Officers and Portfolio Holder Governance, Audit, Risk Management and Standards Committee

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	2016/17; <ul style="list-style-type: none"> • Annual Investment Strategy for 2016/17; • That the upper limit for borrowing of 10 years and over be increased from 90% to 100%. 					
Proposal to share HR Services with Buckinghamshire County Council	To seek agreement to proposals to enter into a shared service with Buckinghamshire County Council for the provision of HR Services to Harrow Council and Buckinghamshire County Council	Cabinet	18 February 2016	Councillors Kiran Ramchandani and Sachin Shah Tom Whiting, Corporate Director of Resources & Commercial jon.turner@harrow.gov.uk Tel: 020 8424 1225	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) Information in respect of which	Agenda Report and any related appendices: Business Case and supporting documentation Consultation: Impacted staff, Unions and Members will be consulted

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					a claim to legal professional privilege could be maintained in legal proceedings.	
Expansion of HB Public Law	To agree to Buckinghamshire County Council joining HB Public Law	Cabinet	18 February 2016	Councillors Kiran Ramchandani and Sachin Shah Tom Whiting, Corporate Director of Resources & Commercial hugh.peart@harrw.gov.uk Tel: 020 8424 1287	Open	Agenda Report and any related appendices Consultation: Buckinghamshire County Council
Events In Harrow Policy	To review the results of the public consultation on the draft policy and to approve the policy for adoption	Cabinet	18 February 2016	Councillor Graham Henson Tom McCourt, Corporate Director, Community hanif.islam@harrow.gov.uk	Open	Agenda Report and any related appendices: Events in Harrow Policy and Results of the Public Consultation

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				Tel: 020 8424 1548		<p>Consultation: The report will present the findings of the public consultation. Consultation has also taken place with key service managers to ensure that the policy aligns with service areas.</p> <p>The scale, content and impact of each event will be evaluated through the application process and a decision taken at that time on who needs to be consulted. Consultation will take place with residents with properties</p>

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						immediately abutting the park/open space, ward councillors, local community groups/Interested Parties, responsible authorities (through the Safety Advisory Group), Portfolio Holder and Director or nominated deputy, as appropriate.
Provision of Accommodation for Unaccompanied Asylum Seekers	To seek approval for a direct award of a contract for 2 years with The Provider to provide essential accommodation for 30 Unaccompanied Asylum Seeking Children and	Cabinet	18 February 2016	Councillor Simon Brown Chris Spencer, Corporate Director, People claire.kentish@harrow.gov.uk Tel: 0208 424 1485	Part exempt Information relating to the financial or business affairs of any particular person (including the	Agenda Report and any related appendices: EqIA Consultation: Relevant Member(s), Officers and Provider

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	young adults				authority holding that information) Any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.	
MARCH 2016						
Street Trading	This report will set out the results of the public consultation on the street trading policy and the notice of intent to designate certain streets in the borough for street trading purposes. It will seek final approval for a resolution for streets to be	Cabinet	10 March 2016	Councillor Graham Henson Tom McCourt, Corporate Director, Community hanif.islam@harrow.gov.uk Tel: 020 8424 1548	Open	Agenda Report and any related appendices: Proposed Street Trading Policy and Proposed Street Trading Guidance and Application Form, Steps to be taken to adopt, EqlA, Details of areas proposed for designation, Results of public

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	designated and for the street trading policy to be adopted					consultation Consultation: The report will detail the results of the public consultation. Internal consultation has taken place on the draft policy, guidance and application form
APRIL 2016						
Review of Council Tax Support Scheme (CTS) & Authority to Consult	To note the review and/or agree to consultation on technical changes to ensure scheme is fit for purpose and aligns with DWP changes with effect from 1/4/2017	Cabinet	21 April 2016	Councillor Sachin Shah Tom Whiting, Corporate Director of Resources & Commercial fern.silverio@harrow.gov.uk Tel: 020 8736 6818	Open	Agenda Report and any related appendices Consultation: Not applicable

HARROW COUNCIL CABINET 2015/16

CONTACT DETAILS OF PORTFOLIO HOLDERS

Portfolio	Councillor	Address	Telephone no.	Email
Leader, Strategy, Partnerships & Corporate Leadership	David Perry	Labour Group Office Room 102, PO Box, 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07505 430133 Group Office: (020) 8424 1897	Email: david.perry@harrow.gov.uk
Deputy Leader, Business, Planning & Regeneration	Keith Ferry	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07922 227147 Group Office: (020) 8424 1897	Email: keith.ferry@harrow.gov.uk
Adults & Older People	Anne Whitehead	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: anne.whitehead@harrow.gov.uk
Children, Schools & Young People	Simon Brown	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: simon.brown@harrow.gov.uk

Portfolio	Councillor	Address	Telephone no.	Email
Community, Culture & Resident Engagement	Sue Anderson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07875 094900 Group Office: (020) 8424 1897	Email: sue.anderson@harrow.gov.uk
Environment, Crime & Community Safety	Graham Henson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07721 509916 Group Office: (020) 8424 1897	Email: graham.henson@harrow.gov.uk
Finance & Major Contracts	Sachin Shah	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07949 949745 Group Office: (020) 8424 1897	Email: sachin.shah@harrow.gov.uk
Housing	Glen Hearnden	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: glen.hearnden@harrow.gov.uk
Performance, Corporate Resources & Policy Development	Kiran Ramchandani	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07957 549741 Group Office: (020) 8424 1897	Email: kiran.ramchandani@harrow.gov.uk

Portfolio	Councillor	Address	Telephone no.	Email
Public Health, Equality & Wellbeing	Varsha Parmar	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07535 064495 Group Office: (020) 8424 1897	Email: varsha.parmar@harrow.gov.uk